

4 June 2025

Requesting Leave of Absence for Eid ul-Adha

Dear Parent/Carer,

We are writing to you in advance to confirm the process for requesting a leave of absence for religious observance, as directed by the Department for Education.

All pupils celebrating Eid are entitled to request one day's leave for religious observance. Given that Eid celebrations may vary amongst our families, we ask that on the morning of Eid ul-Adha, you notify the school of your child's absence by one of the following:

- Sending an in-app message (free of charge) via our [MyEd App](#)
- Calling 0121 783 7807
- Emailing enquiry@hodgehill.bham.sch.uk

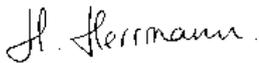
Whilst we acknowledge the importance of family time on the day of Eid, we are duty-bound to ensure all pupils are appropriately accounted for. Therefore, your cooperation in this regard would be appreciated.

The school (once notified) will authorise leave for the day requested and your child's record will be updated.

Parents/carers are reminded that any absence following this day of religious observance will be marked as unauthorised. In the case of absence due to illness, the school may request medical evidence before authorising any absence.

Please note, if your child is in Year 11 and has a GCSE examination scheduled on the day Eid falls, they are required to come into school and sit the exam. Examination dates are set nationally and outside the school's control; therefore, pupils must attend these.

Yours faithfully,



Hannah Herrmann
Headteacher