



# Provider Access Policy

<b>Approved On/By:</b>	Full Governing Body 22 <sup>nd</sup> January 2025
<b>Last Reviewed On:</b>	6 <sup>th</sup> March 2024
<b>Next Review Due By:</b>	Full Governing Body meeting (Spring Term 2026)
<b>Monitoring &amp; Review:</b>	Annually
<b>Staff Member(S) Responsible:</b>	Mrs S Jamil – CEIAG Leader



## **Hodge Hill College Provider Access Policy**

### **Introduction**

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

### **Student entitlement**

Students in years 7-11 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

For pupils of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for pupils during the 'first key phase' (year 8 to 9) and two encounters for pupils during the 'second key phase' (year 10 to 11).

These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers
- explain what career routes those options could lead to
- provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and pupils from the provider)
- answer questions from pupils.

### **Meaningful provider encounters**

One encounter is defined as one meeting/session between pupils and one provider. We are committed to providing meaningful encounters to all pupils using the [Making it meaningful checklist](#).

Meaningful online engagement is also an option, and we are open to providers that are able to provide live online engagement with our pupils.

### **Management of provider access requests**

#### **Procedure**

A provider wishing to request access should contact *Mrs S Jamil [Aspiring Leader]*,

Telephone: 0121 783 7807; Email: [sana.jamil@hodgehill.bham.sch.uk](mailto:sana.jamil@hodgehill.bham.sch.uk)

### **Opportunities for access**

The school offers the four provider encounters **required by law** and a number of additional events, integrated into the school careers programme. We will offer providers an opportunity to come into school to speak to pupils or their parents or carers.

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents:

	<b>Autumn Term</b>	<b>Spring Term</b>	<b>Summer Term</b>
<b>Year 7</b>	<ul style="list-style-type: none"> <li>○ Assembly and workshop opportunities</li> </ul>	<ul style="list-style-type: none"> <li>○ Assembly and workshop opportunities</li> </ul>	<ul style="list-style-type: none"> <li>○ Assembly and workshop opportunities</li> </ul>
<b>Year 8</b>	<ul style="list-style-type: none"> <li>○ Assembly and workshop opportunities</li> </ul>	<ul style="list-style-type: none"> <li>○ Assembly and workshop opportunities</li> <li>○ Higher Education Challenge with local university</li> </ul>	<ul style="list-style-type: none"> <li>○ Assembly and workshop opportunities</li> </ul>
<b>Year 9</b>	<ul style="list-style-type: none"> <li>○ Careers Speed Dating Event</li> <li>○ Assembly &amp; workshop opportunities</li> <li>○ Options Afternoon</li> </ul>	<ul style="list-style-type: none"> <li>○ Assembly &amp; workshop opportunities</li> </ul>	<ul style="list-style-type: none"> <li>○ Assembly &amp; workshop opportunities</li> <li>○ Post 16 career talks</li> </ul>
<b>Year 10</b>	<ul style="list-style-type: none"> <li>○ Assembly &amp; workshop opportunities</li> <li>○ Post 16 career talks</li> </ul>	<ul style="list-style-type: none"> <li>○ Assembly &amp; workshop opportunities</li> <li>○ Mock interviews held with external professionals.</li> <li>○ Post 16 career talks</li> </ul>	<ul style="list-style-type: none"> <li>○ Assembly &amp; workshop opportunities</li> <li>○ Work skills assembly &amp; work shop opportunities</li> <li>○ Post 16 career talks</li> </ul>
<b>Year 11</b>	<ul style="list-style-type: none"> <li>○ Year 11 Further Education &amp; Apprenticeship Event</li> <li>○ Post 16 application surgeries</li> <li>○ Post 16 career talks</li> <li>○ Assembly and workshop opportunities</li> </ul>	<ul style="list-style-type: none"> <li>○ Post 16 application surgeries</li> <li>○ Post 16 career talks</li> <li>○ Assembly and workshop opportunities</li> </ul>	

Please speak to our named Careers Leader to identify the most suitable opportunity for you.

The school policy on safeguarding <http://www.hodgehill.bham.sch.uk/Parents/Safeguarding/> sets out the school's approach to allowing providers into school as visitors to talk to our students.

### **Premises and facilities**

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the school librarian. The Resource Centre is available to all students at lunch and break times.

### **Approval and review**

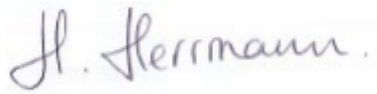
Approved 8<sup>th</sup> March 2023 by Governors at Curriculum and Standards

Committee next review: March 2024

Signed:



John Allen: Chair of Governors



Mrs Herrmann: Head teacher